

University of Abuja

(Office of the Registrar)

P M.B. 117, Abuja – Nigeria

Pre-Qualification Notice

A, Introduction

The University of Abuja invites interested and reputable contractors to apply for pre-qualification for the following proposed works:

S/N	Projects	Project Number	Non Refundable Pre - Qualification/Tender Fees	Evidence of Company Turnover per year
1	Construction of College of Health Science Phase I	MC/10/04	50.000	400.000.000
2	Construction of Institute for Legislative Building	MC/10/05	30,000	300.000.000
3	Construction of Sultan Meccido Institute for Leadership Building	MC/10/06	30,000	300.000.000
4	Construction of Student Hostels	MC/10/07	30,000	300.000.000
5	Supply of Vehicles	MC/10/08	20.000	50.000.000
6	Rehabilitation of Mini Campus Roads and Drainages	MC/10/09	20.000	50.000.000

B. Pre Qualification Requirement

Bidders are required to submit the following

1. Evidence of Registration with the Corporate Affairs Commission
2. Evidence of Current Tax Clearance (last three years), VAT Registration and evidence of VAT remittance
3. Verifiable evidence of having successfully completed similar works in the last test 3 years, names of client location of projects, contract sum with certificate of completion/final payment and photographs.
4. Evidence of financial capability to handle the job
5. *Company* profile with names and qualifications of key technical and administrative personnel to be used.
6. List of equipment to be used for the work – listed as owned, hired or leased.
7. Name and addresses of Bankers and their recommendations

8. A sworn affidavit that no officer of the University is a former or present Director. Shareholder or has any pecuniary interest in the bidder and none of the Directors of the company seeking prequalification has been convicted of any criminal offence. The affidavit is also to confirm that all information presented in the firms prequalification documents are true and correct in all particulars.
9. Evidence of compliance with the National Pensions Act as it concerns the company employees
10. Any other relevant information that will be helpful in determining the Bidders suitability for the work. Please note that high diligence and care will be required in the filling and completion of the prequalification forms as the University shall authenticate claims by Contractors. Any Contractor that supplies misleading/false information shall be disqualified.

Collection of Documents

Pre-qualification forms shall be made available to interested companies on payment of appropriate fees in the Cash Office – Bursary Department of the University. This Office shall issue receipt(s), copies of which must accompany the submission. Prospective Contractors should collect prequalification forms from the Office of the Director, Physical Development Department of the University during working days from 9 am to 4 pm. Enquiries and clarifications can also be made at this office,

Submission of Documents:

The completed pre-qualification forms and accompanying documents shall be forwarded to the address below in a sealed envelope. The envelope containing the Prequalification documents should be clearly marked on top as **“Prequalification Documents For.....”** indicate the project and the Project Number. The submissions should be addressed and submitted to;

The Registrar

University of Abuja

Main Campus.

Airport Road

FCT, Nigeria.

The prequalification documents shall be submitted not later than 12:00 noon on the 13th of October 2010. The Pre-qualification documents shall be opened in the presence of the prospective Contractors at 2:00 pm on the same day (13th of October 2010) at the Senate Chamber Mini Campus, University Road. Gwagwalada, FCT. Attendance at this opening event is important as the processes in subsequent stages in the exercise shall be announced at the

meeting. The names of all successfully prequalified Companies shall be displayed on the Notice Boards of the Central Administration Building, Main Campus University of Abuja.

Participation in the prequalification exercise is not a guarantee for consideration in any subsequent stage. The University reserves the right to suspend or cancel the entire prequalification exercise.

M. B. Modibbo

Registrar.